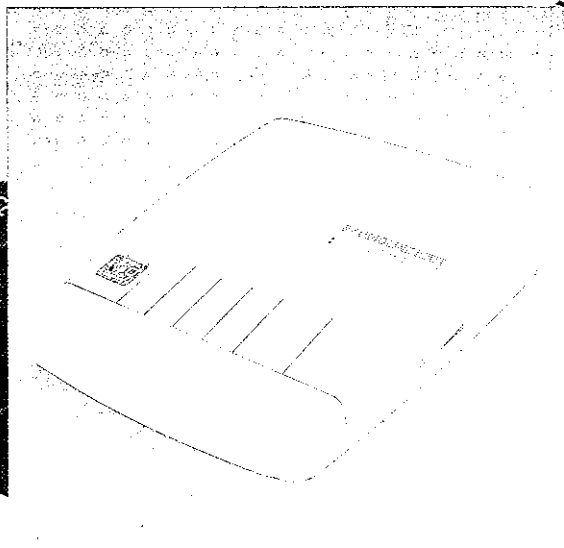


AUDIOLINE

828 TELEPHONE ANSWERING
MACHINE



U S E R I N S T R U C T I O N S

IMPORTANT: KEEP THIS MANUAL FOR FUTURE REFERENCE

AUDIOLINE HELPLINE

LOCATION OF CONTROLS

Power Adaptor Lead

For connecting to power supply
Note: Only use the adaptor supplied with this product

Two Modular Line Sockets

Allow easy connection of a telephone

Cancel Button

Press to delete current recorded Incoming message

On / Off or Skip Button

Used to switch the system on or off, or skip the current ICM playback

Numerical Display

Displays the number of Incoming messages recorded

Cancel All Button

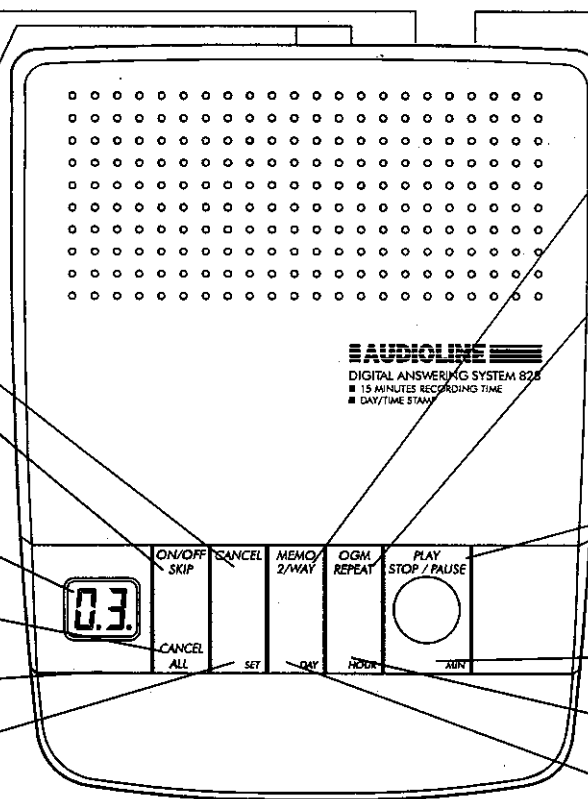
Press to delete all recorded Incoming messages

Microphone

Used when recording your Outgoing message

Set Button

Press to set current time



6/ANN/TS

Choose between 6 rings, Announce only & Toll saver

Memo, 2 / Way Button

Press to record a memo message or record the current call in progress

OGM/Repeat Button

Press to record or check your Outgoing message, or repeat Incoming message playback

Volume Control

To adjust playback speaker volume

Play, Stop/Pause Button

Press to play your Incoming messages or Stop/Pause current ICM playback

Min Button

Press to set minutes

Hour Button

Press to set hour

Day Button

Press to set day

AUDIOLINE HELPLINE

Monday to Friday

INTRODUCTION

This compact and innovative product brings the convenience and ease-of-use aspects of digital technology to telephone answering.

Full use is made of digital compression to maximise recording time, without significantly affecting speech quality.

Please take the time to read this operation guide thoroughly.

FIRST STEPS

- 1. INSERT BATTERY (Not supplied)**
- 2. CONNECT MAINS POWER**
- 3. CONNECT TO TELEPHONE LINE**
- 4. RECORD OGM & SET DAY/TIME**

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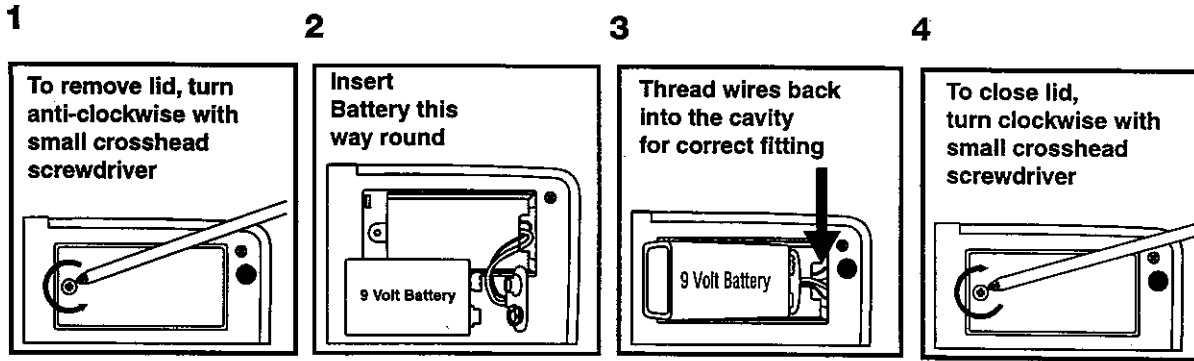
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BATTERY INSERTION

The 828 requires a 9V ALKALINE back-up battery (not supplied) to conserve messages and day/time settings for up to 20 hours, in the event of a power failure (or disconnection from the mains power supply) BATTERY COMPARTMENT LOCATED IN BASE OF UNIT.



Do not lay the battery wire over or under the battery as it will result in poor fitting and incorrect operation. Ensure Battery cover and locating screw are correctly replaced or the machine will not operate.

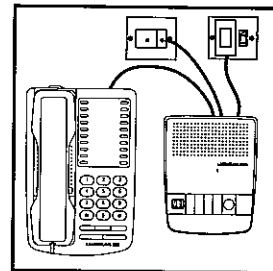
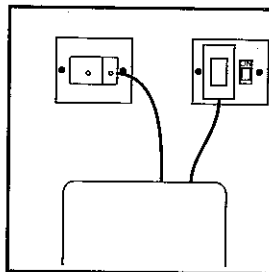
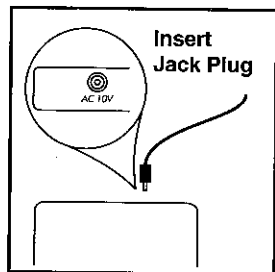
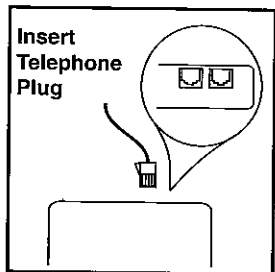
Note: If no battery is fitted or the battery is discharged, the Display will show **bL**. There is no drain on the battery until the mains power to the unit is removed.

AUDIOLINE HELPLINE

Monday to Friday

GETTING CONNECTED

1. Connect telephone wire.
2. Connect power adaptor.
3. Connect to telephone socket and to power socket, Switch power On.
4. Connect telephone is required.



Note: If your existing telephone does not have a modular connector on the end of the telephone cord you will need to purchase an additional Double Adaptor. Please call the Audioline Helpline if you require assistance in setting up your 828.

5. The LED will countdown from 30 seconds to zero, you will then hear a beep.
Note: the 828 will not respond to any command during this initialization period.

The LCD will then continuously scroll and show:

bL (if a battery is not fitted)

-- (the day/time or your OGM (A1 and or A2) are not set)

00 (no messages received)

AUDIOLINE HELPLINE

YOUR OUTGOING MESSAGE(S) (OGM)

Your system offers three options of the message it plays to your callers.

A1 - Your own OGM (up to 60 seconds)

A2 - Your announcement OGM which is merely an announcement and does not invite callers to leave a message (up to 150 seconds).

A3 - A pre-recorded OGM which makes the following announcement *'Hello, we are sorry we cannot answer your call at this time please leave your name, message and telephone number after the tone'*.

If you wish to use this feature press the OGM button three times until A3 appears in the display, the recorded message will be played to you and remain selected as the message your callers hear until such time as you select another message.

PLANNING YOUR OWN OGM

Before recording your own OGM you may find it helpful to write down your message so that you know exactly what you want to say, for example:

Hello, you have dialled (your tel. no.). We are sorry we are unable to answer your call at the moment but if you would like to leave your name and telephone number after the tone we'll return your call as soon as possible. Should a further tone be heard the system will cease recording.

Your message on A1 can last up to 60 seconds, however, you should bear in mind that the length of your OGM will affect the time available for incoming calls. For example, a 40 second message will leave approximately 15 minutes of recording time.

Note: The actual length of total recording time will depend on the amount of silence in the speech. A total recording time of 15 minutes and 40 seconds assumes normal speech patterns.

RECORDING YOUR OWN OGM

WHAT YOU DO	SEE	HEAR
1. Press & hold OGM	A1	Beep
2. Record your message speaking at a distance of 30-40cm from the unit for at least 5 seconds.	A1 flashing	
3. Release OGM	A1	Beep
4. Your OGM will be replayed automatically once (slide the volume control on the right hand side to the desired level)		
5. Press and release OGM if you wish to check your OGM		
To record your announcement OGM, press OGM twice until A2 appears in display and repeat above procedure.		

Re-recording or Changing your OGM

When recording your OGM, if you accidentally over-run the time limit, the system will beep, stop recording, then replay your incomplete message. If this happens or you wish to change your OGM, repeat the procedure opposite.


Selecting the number of rings before answering, announcement only or Tollsaver option

1. Select '6' for the machine to answer after 6 rings.
2. Select 'ANN' for the machine to play the announcement OGM(A2).

Note: The 828 will not accept messages in this mode. Your announcement should not invite callers to leave a message. If no OGM is recorded on A2 and the 'ANN' position is selected the 828 will not answer calls.

3. Select 'TS' for the Tollsaver option. The machine will answer the first call after 6 rings and all subsequent calls after 2 rings. This enables you to ring your own machine and find out if messages have been left without incurring a call charge. If your machine has not answered by 4 rings. Hang up, you have no new messages. If your machine answers after 2 rings you have new messages, see page 13 to retrieve your messages.

SETTING THE DAY AND TIME

ON/OFF SKIP	CANCEL	MEMO 2-WAY	OGM REPEAT	PLAY STOP / PAUSE
CANCEL ALL	SET	DAY	HOUR	 MIN

1. **PRESS AND HOLD SET** (Adjust volume control to mid position)

2. **PRESS AND RELEASE DAY** until correct day is spoken.

3. **PRESS AND RELEASE HOUR** until correct hour is spoken.

4. **PRESS AND RELEASE MINUTE** until correct minute is spoken.
PRESS AND HOLD TO INCREASE MINUTES BY MULTIPLES OF TEN.

5. **RELEASE SET** the day and time will be spoken to you.

Repeat procedure to change setting.

Press and release SET to check time.

AUDIOLINE HELPLINE

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ANSWERING SYSTEM

Monitoring calls

You can listen to incoming calls without responding in person. To terminate the recording at any stage press **STOP**. The LED will be extinguished for the duration of the call.

Note: If you do not want incoming calls to be audible through your system, slide the volume control to the Lo position.

Intercepting calls

To intercept a call received by your 828, simply pick-up the handset on a parallel telephone. As soon as a call is intercepted, recording stops and the 828 automatically resets itself.

Note: In the event of your 828 continuing to record, press **STOP**. Alternatively, you can also press # on the telephone (assuming it is a tone phone).

Two-way recording

It is possible to record important telephone conversations.

1. Press and release **2-WAY** (beep will be heard and r2 flashes)
2. Press **STOP** to cease recording.

Recording a Memo

1. Press and hold **MEMO** (a beep will be heard and r1 flashes).
2. Record your memo after the tone.
3. Release **MEMO**.
4. Press **PLAY** and your memo will be played back to you, and the system will then switch back to stand-by answer mode.

AUDIOLINE HELPLINE

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MESSAGE PLAYBACK

The display will show the number of messages you've received.

The time available for each message can be varied by using the switch on the underside of the unit.

Three options are available:

- *30 seconds per message*
- *60 seconds per message*
- *No Limit*

Always ensure that the slider volume control is set to an audible position and adjust if necessary.

PLAY	PRESS AND RELEASE PLAY (If no messages have been left, you will hear three beeps). If you have old messages and new messages are received the new messages will be played, pressing and releasing PLAY again will play all messages.
PAUSE	PRESS AND RELEASE PAUSE Press and release to continue. Note: Pausing for more than 3 minutes automatically saves the existing messages and returns to answer mode.

FOR OTHER OPTIONS DURING PLAYBACK SEE OPPOSITE

AUDIOLINE HELPLINE

Monday to Friday

OPTIONS DURING PLAYBACK

REPEAT CURRENT MESSAGE	Press and release REPEAT
REPEAT PREVIOUS MESSAGE	Press and hold REPEAT for 2 seconds
REPEAT INDIVIDUAL MESSAGE	Press and keep holding down REPEAT until you reach the message you wish to hear
SKIP CURRENT MESSAGE	Press and release SKIP
SKIP TO INDIVIDUAL MESSAGE	Press SKIP repeatedly (until you reach the message you wish to hear)
DELETING AN INDIVIDUAL MESSAGE	Press SET during message playback
DELETING ALL MESSAGES	Press and hold ON/OFF for 5 seconds

AUDIOLINE HELPLINE

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MESSAGE PLAYBACK

Options at the end of playback

At the end of playback you will hear a double beep followed by a 10 second period of silence in which you have the following options:

A. To save your messages do nothing.

B. To cancel your messages and reset the call counter press **ON/OFF** for more than 5 seconds.
Note: Once you have reset your 828 in this way, your old messages cannot be retrieved.

C. To replay your messages press and release **PLAY**.

REMOTE SECURITY CODE

Your remote security code stops unauthorised remote access to your messages. The factory setting is 111. It is recommended that you change this to a 3-digit number of your choice.

1. Press and hold **SET** and **ON/OFF**.

First code number

2. Press and release **MEMO** until the appropriate number is announced.

Second Code Number

3. Press and release **OGM** until the appropriate number is announced.

Third Code Number

3. Press and release **PLAY** until the appropriate number is announced.

If you re-programme 111 as your code, you will not be able to access your system.
To check the code press and hold **SET** and **ON/OFF**, then release.

AUDIOLINE HELPLINE

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OPERATING BY REMOTE CONTROL

1. Dial your telephone number. 2. Listen to your OGM and beep, enter the remote security code.
3. You will hear a beep which is your prompt to enter your REMOTE INSTRUCTION CODE (see table below)

Note: Every two minutes and fifty seconds your 828 will prompt you to enter your remote security code. If you do not enter the code, the system will save your messages and return to the answer ready mode.

ENTER	OPTION
*1	MESSAGE PLAYBACK
*2	SKIP FORWARD
*3	REPEAT PREVIOUS MESSAGE
*4	STOP
*5	DELETE CURRENT MESSAGE
*6	ALL MESSAGES DELETE (ONLY VALID AFTER ALL MESSAGES PLAYED)

ENTER	OPTION
#1	OGM 1 Playback & select
#2	OGM 2 Playback
#3	OGM 3 Playback & Select
#4	Change OGM 1 & select
#5	Change OGM 2

Turning-on your system remotely

1. Call your system and allow it to ring for 16 times.
2. You will hear a beep for approximately 3 seconds.
3. Enter your remote security code.

The system automatically switches to answering mode.

Note

The systems power adaptor must be connected and switched on.

IMPORTANT INFORMATION

Power adaptor connection warnings

Only connect the approved Audioline mains power adaptor Part No. PA898A.

Guarantee

All Audioline products incorporate the finest available components and are subjected to exhaustive testing to ensure compliance to the relevant Australian Standards.

Your answering system is guaranteed for a period of one year from the date of purchase. In the unlikely event of a fault, please ring the Audioline Helpline. The guarantee does not extend to damage caused by misuse, negligence, excessive voltage, faults on the telephone line, insect infestation or lightening. This guarantee does not affect your statutory rights. Refer to warranty card enclosed.

REN (Ringer Equivalence Number)

Is of significance only if you wish to connect more than 1 telephone to your telephone line. Your telephone line has a maximum REN capacity of 3 and a telephone has a REN of 1 (unless otherwise stated). Your Audioline 828 has a REN value of 1, thus it is feasible to connect 2 more telephones of a REN value of 1 to your system. You should not exceed a value of 3 on the complete system, otherwise the volume of the ringer on any phone will decrease and one telephone may not ring at all.

AUDIOLINE HELPLINE

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IMPORTANT INFORMATION

**'Audioline, an international company,
has been supplying electronic
communication products since 1984.**

**The strict quality controls and the ongoing
research and development which are the
foundation of Audiolines's reputation
are your guarantee of the latest technology
and top quality products.'**

PABX use

It cannot be guaranteed that this answering machine will operate correctly under all possible conditions of connections to compatible PBX's. In case of difficulty, please consult your supplier.

Cleaning

The casing should be cleaned by wiping with a damp cloth.

Do not use abrasives or spray polish that may enter through holes in the loudspeaker and cause damage. Do not place the machine in direct sunlight or use in extreme humidity.

Service

In the unlikely event that your 828 appears to be operating incorrectly please call the Audioline Helpline.

HELPLINE

**Should you require assistance or
advice about this or any other
Audioline product please contact
our trained personnel via the
Audioline Helpline. Our operators
are waiting for your call.**

OPERATION CHECKLIST

<p>Message LED does not illuminate</p>	<p>Check the connection from the mains power adaptor to the rear of the machine.</p> <p>Check that the adaptor is correctly inserted into the mains socket.</p> <p>Check the mains power plug is switched on.</p>
<p>ICM not recording</p>	<p>Check that the system is not set to ANN only mode.</p>
<p>Message LED continually flashing</p>	<p>Check both OGMS (A1 & A2). If OGM does not playback, re-record as required.</p> <p>Check battery condition/connection.</p> <p>Check battery cover is secure.</p> <p>Check day/time stamp is recorded.</p>
<p>OGM/ICM does not play</p>	<p>Check volume control setting.</p>
<p>In case the unit does not work properly</p>	<p>Unplug the power adaptor for one minute and plug in again.</p>